



Accounting  
Technicians  
Ireland

# MEMBERSHIP 2020

*Support and guidance throughout  
your Accounting Technician career*



We have **NUMBERS** in our DNA

[www.accountingtechniciansireland.ie](http://www.accountingtechniciansireland.ie)

# Four great reasons to become a Full Member

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**1**

Support and guidance throughout your professional career

**2**

5,000-strong network of professional peers

**3**

Free or heavily discounted access to a cutting-edge CPD programme

**4**

Excellent range of Affinity Benefits

# What is Full Membership?

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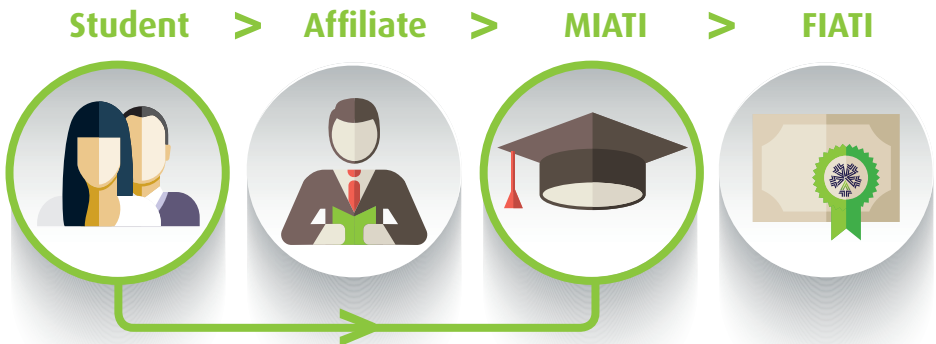
When you become a Full Member of Accounting Technicians Ireland, you join a leading professional accounting body that will assist and support you throughout your career.

Once you pass your exams and obtain two years' relevant work experience, you can become a Full Member and use the professional letters MIATI (Member of the Institute of Accounting Technicians) after your name.

This assures potential employers of your professional standards and abilities. It tells them that you are fully qualified and have the relevant 'on-the-job' skills to perform as an Accounting Technician.

If you need to complete the work experience element after passing your exams, you become an Affiliate Member. Affiliate Membership is an interim class of membership that allows you to maintain your links with Accounting Technicians Ireland while you gain your work experience.

If you already have the work experience by the time you pass your exams, you can proceed straight to full membership. You do not have to become an Affiliate Member first.



# Why should I join?

## Employer recognition

When employers see the letters MIATI after your name, they know that you have professional credibility and valuable work experience behind you.

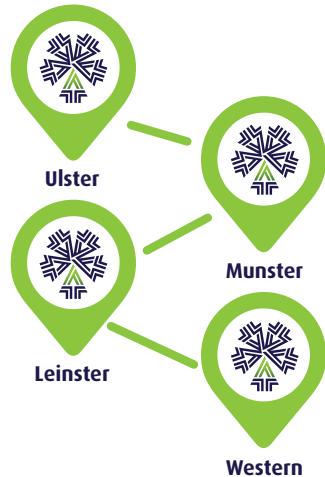
Plus, our innovative CPD programme guarantees employers that your skills are maintained to the highest standards.

## Network with your peers

When you become an MIATI, you join a 5,000-strong family of accounting professionals across the Island of Ireland.

We have highly active District Societies that run regular educational and social events to make sure that Accounting Technicians keep up to date with their profession and each other.

**95%**  
of our members are employed



We have  
**4 DISTRICT SOCIETIES**  
nationwide

## Save money on a huge range of services

We've partnered up with Irish companies who offer MIATIs great discounts on a huge range of products and services.

### These include:



**Travel & Leisure**



**Health & Lifestyle**



**Financial & Insurance**



**Corporate events**

## Enjoy enhanced CPD

Accounting Technicians Ireland is committed to ensuring that members have access to a wide range of free and cost-effective professional development opportunities.

We have invested heavily in our new CPD programme, to ensure that an Accounting Technician's skills – and your career – are future-proofed for the ever-changing profession.

### Programme highlights include:



#### **CPDgo**

This interactive CPD programme gives you at least 15 hours' free CPD. Available online and optimised for mobile, you can access this resource at home, in work or on the go.



#### **Face to Face CPD**

Our vibrant District Societies support members and fellows in keeping abreast of changes and broadening their skills, which helps them be more effective in work. They have committed to providing at least eight hours of heavily subsidised CPD each year.



#### **MyCPD Tool**

This allows you to plan & record CPD annually.



#### **Approved CPD Providers**

ATI has ensured that all valuable CPD can be recorded by fellows and members by devising a robust accreditation process.

# What Member Benefits would I receive?

Accounting Technicians Ireland offers Full Members one of the most extensive ranges of benefits and services of any professional body



## Industry Recognition

Full Members can use the highly respected professional letters MIATI after their name.



## Exemptions for Further Study

All the professional accounting bodies recognise the Accounting Technicians Ireland qualification and offer substantial exemptions to our Members. These include bodies such as **Chartered Accountants Ireland, ACCA, CIMA, and CPA**, among others. You can also gain exemptions from the penultimate or final year of business-related degree programmes in higher education institutes.



## CPD Training

Our enhanced range of CPD courses includes:

- Budget Preparation and Process
- Analyse and Interrogate Data
- Report Production and Analysis
- Month and Year end Preparation and Process Routines
- Statutory Obligations
- The Future of the Accounting Technician
- Complete & file VAT Returns
- Payroll - PAYE Mod (ROI) and Making Tax Digital (NI)
- Support the preparation for the Annual Audit
- SME Tax Planning / Farm Tax Issues
- Accounting Software Package
- Integrity and Professionalism
- Communication Skills
- Time Management
- Report Writing
- Company Law
- Data Analytics and Big Data
- Business Plan Modelling
- MS Excel Intermediate – Advanced

Many more courses are available to view through the MyCPD portal. You get more than 15 hours of free CPD each year, and access to heavily subsidised online and face-to-face activities.



### **Technical Enquiry Services**

Members can access free technical guidance in the areas of financial reporting, audit, assurance, company law, payroll, and ethics.



### **Travel and Leisure Discounts**

Members can access an extensive range of travel and recreational offers, as well as discounts for numerous sports, leisure and motoring products and services.



### **Competitive Insurance and Financial Offers**

Members have access to highly competitive group schemes for car, home, professional indemnity and health insurance. They can also avail of group mortgage schemes.



### **Corporate Offers**

Members can obtain corporate offers for their company or firm and can avail of competitive rates for business products and solutions.



### **Networking and Events**

Accounting Technicians Ireland's District Societies are networking groups which are run by members for members and they organise a wide variety of social and educational functions.



### **Member Newsletter**

Members receive Inside Accountancy, a monthly eZine which keeps you up to date with news, events, and industry developments.



### **Accountancy Ireland**

*Accountancy Ireland* is Ireland's leading accountancy magazine published by our partners Chartered Accountants Ireland. Members can subscribe to it free of charge.



### **Members' Diary**

Members get an annual pocket diary which has information on Accounting Technicians Ireland and details on how to access the members benefits that are available.

For full details on all these benefits please visit the Members' area on our website [www.accountingtechniciansireland.ie](http://www.accountingtechniciansireland.ie)

# How do I become a Full Member?

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- To become a Full Member, you must have passed all your exams and completed two years' relevant work experience within an accounting or finance environment.
- To apply for Full Membership please complete a Record of Work Experience form (which should be verified by a mentor) and send it with an Application for Membership.
- Both forms are available on our website and should be submitted with an assessment fee of €200/£155.
- There are three assessment rounds each year – one in Spring and two in Autumn, but you can submit your application at any time of the year. You'll find specific dates on our website.
- Once you have satisfied all of the criteria, you will be invited to become a Full Member and attend a Graduation Ceremony.

## What is required for my work experience?

Work experience requirements are based on two years of full-time employment (or the equivalent part time) and can be gained at any time.

If you have relevant work experience from a previous job, this will count towards the two years' requirement. Accounting Technicians Ireland also recognises any relevant experience obtained while you are studying or after you have completed your exams.

All of your experience has to be signed off by a mentor who can verify that you have achieved all of the associated learning outcomes. To begin achieving your work experience you will need to:

- Find a workplace mentor (this can be your line manager, employer or a qualified account).
- Gain two years' experience in an accounting or finance related role.
- Record your progress using the Record of Work Experience form and have this verified by your mentor.
- Submit your Record of Work Experience to Accounting Technicians Ireland.

For full details on the application process please visit the Members' area on our website [www.accountingtechniciansireland.ie](http://www.accountingtechniciansireland.ie)



# What areas count for work experience?

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We take a flexible approach in reviewing the experience that you need to gain, given the wide variety of roles that Accounting Technicians can perform.

You are encouraged to gain experience in areas like:

- Accounting Systems Management (e.g. TAS / Sage)
- Budgeting
- Cash Management
- Computer Systems
- Costing
- Credit Control
- Management Accounting
- Payroll Administration
- Preparation of Accounts
- Purchases Accounting
- Quality Control
- Sales Accounting
- Stock Control
- Tax Returns

Your mentor will be able to help you plan your work experience effectively, and Accounting Technicians Ireland will be able to assist with any queries you may have.



# What if I am not ready to apply yet?

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There is no time limit for you to apply for Full Membership – you can submit an application whenever you are ready. We accept applications for Full Membership three times a year. The specific application dates are available on our website.

# What if I am still trying to gain work experience?

If you are still trying to gain your work experience, we suggest you start recording any experience you have already gained in your Record of Work Experience form. This will speed up any future application you make for Full Membership and may avoid the need to approach former employers at a later date.

# Can I stay on as an Affiliate Member?

Yes, if you are not ready to apply for full membership you can remain an Affiliate Member. Simply renew your annual subscription when it becomes due. This allows you to maintain your links with Accounting Technicians Ireland while you work towards your work experience requirements.

As an Affiliate Member, you can avail of services that previously were not available to you as a student. Our website has information on the wide range of benefits that are available to Affiliate Members. Please note that Affiliates are prohibited from using the professional letters MIATI as this is reserved solely for Full Members.

# What if I am continuing my studies?

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Having completed your Accounting Technicians Ireland exams, you may decide to continue studying with some of the other professional accounting and taxation bodies.

Becoming a Full Member will support you during the next stage of your professional training. You will be able to enjoy the benefits of belonging to a professional body immediately without having to wait a few more years until you complete your studies. You have earned the right to use your professional letters now, so why put it off any longer?

Furthermore, if you complete your training with another body and become a member, we will give you an annual discount of 50% on your Accounting Technicians Ireland membership subscription fee.



# What are the Membership Fees?

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Like students and affiliate members, Full Members pay an annual membership subscription. Similar to your previous subscription fee, this is payable each November and should be renewed annually to maintain your professional membership and benefits.

<b>The current fees are:</b>	
<b>Student Member Subscription</b>	<b>€85/£75</b>
<b>Affiliate Member Subscription</b>	<b>€110/£95</b>
<b>Full Member Subscription</b>	<b>€170/£150</b>

## Can I spread the Cost of Membership over the year?

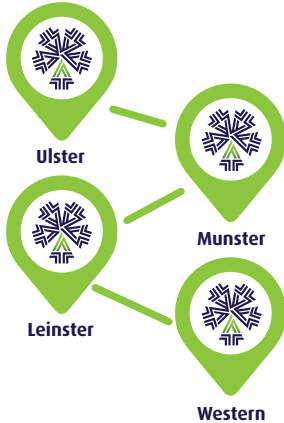
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Yes, Accounting Technicians Ireland offers a direct debit facility to members. This allows you to spread the cost of your subscription over a number of instalments during the course of the year.

# About Us



We were **ESTABLISHED** in 1983



We have **4 DISTRICT SOCIETIES** nationwide



Our graduates enter the jobs market with **2 YEARS'** experience under their belt



**95%** of our members are employed



We have more than **10,000 MEMBERS** and **STUDENTS** across the Island of Ireland

To find out more about Full Membership, contact **Phil McDonald, Member Services Manager**, on **(01) 649 8116** or by email at **pmcdonald@accountingtechniciansireland.ie**

# Education, support and representation

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## Accounting Technicians Ireland – your leading professional body

Accounting Technicians Ireland is the leading professional body for Accounting Technicians in Ireland. We educate, support, and represent more than 10,000 people working in the profession on the Island of Ireland.

Our Irish-awarded, internationally recognised business qualification leads to real jobs and definite career opportunities.

For more than three decades, we have promoted the highest educational, technical and ethical standards among our members.



## What makes us different?

The Accounting Technicians Ireland qualification differs from many other academic programmes as it combines professional exams with practical work experience. Our graduates use this work experience, and the designation of MIATI, to stand out in the jobs market.

Accounting Technicians Ireland is a not-for-profit organisation and all our revenues are reinvested for the benefits of our members. We are a partner body of Chartered Accountants Ireland, and an associate member of the International Federation of Accountants.

We have offices in Dublin and Belfast and links with local networks throughout Ireland.







# Accounting Technicians Ireland

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## Belfast

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[www.accountingtechniciansireland.ie](http://www.accountingtechniciansireland.ie)