

# PROSPECTUS 2020/2021

Your accounting career starts here



We have **NUMBERS** in our DNA

[AccountingTechniciansIreland.ie](https://AccountingTechniciansIreland.ie)



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# About us

Accounting Technicians Ireland is the leading professional body for Accounting Technicians with more than 10,000 members and students across the island of Ireland. We promote the highest standards of excellence in education and training to our students and our members.

Founded in 1983, we provide nationally and internationally recognised accounting qualifications.

Over the last 36 years, we have confirmed our position as the number one provider of Accounting Technician qualifications in Ireland.

Our graduates are employed in industry, commerce, private practice and the public sector, at all levels of finance.

Our innovative qualifications combine professional examinations with practical work experience, to ensure our graduates bring real value to employers.

Students develop skills in cutting-edge accounting software used in business today.

As qualified members of Accounting Technicians Ireland, graduates are entitled to use the respected and valued professional MIATI designation after their name. Many employers see this as essential when hiring.

We are a CCEA-accredited Awarding Organisation and a recognised QQI provider for the purposes of the Accounting Technician Apprenticeship.

Graduates can further their career by going on to study with Chartered Accountants Ireland, our partner body, or with a range of other professional accounting bodies and higher education institutions.

We welcome students and members into a 10,000 strong, island-wide Community of Practice and provide them with Continuous Professional Development and excellent networking opportunities via well-established District Societies.

We provide our members with life-long support throughout their career as an Accounting Technician.

We have offices in Dublin and Belfast and we have strong links with local college networks throughout the island.



**Accounting  
Technician  
Qualifications**



**Apprenticeship  
Programmes**



**Membership  
and CPD**



We were **ESTABLISHED** in **1983**

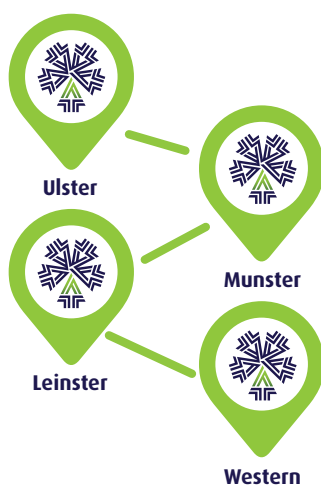
We have  
**70 COLLEGE  
LOCATIONS**  
in Ireland



We have more than  
**10,000 MEMBERS**  
and **STUDENTS** across  
the Island of Ireland

**95%**

of our members  
are employed



We have  
**4 DISTRICT  
SOCIETIES**  
nationwide



Our graduates enter the jobs market with  
**2 YEARS'** experience under their belt

Our students can choose from  
**4 STUDY OPTIONS**



① **Full-time**

② **Part-time**

③ **Online**

④ **Apprenticeship**





# Careers in Accountancy



## What is an Accounting Technician?

Accounting Technicians are qualified accounting professionals employed throughout all levels of finance across industry, practice and the public sector.

- Accounting Technicians are involved in the day-to-day practical work of accountancy and play a key operational role in producing reliable financial information. They can perform a wide range of finance roles, from accounts staff to financial controller and beyond.
- They can work on their own or alongside professional accountants. In a small company, they may be the only qualified employee looking after the finance function, while in a larger company, they may be working as part of a team alongside accountants and administrative staff.

### Accounting Technicians can perform financial roles associated with fully trained accountants including:

-  Financial accounting and budgeting
-  Costing and credit control
-  Payroll administration and tax returns
-  Senior managerial tasks
-  Auditing and assurance work
-  Consulting
-  Corporate finance
-  Tax planning
-  Insolvency

### Accounting Technicians can be employed in a wide variety of sectors and industries including:

-  Manufacturing
-  Local and central government
-  The health service
-  Financial services including banking and insurance
-  Shared services provision
-  All sectors of commercial industry
-  Private accountancy firms
-  Leasing
-  Real estate

Self-employment is another career option for qualified Accounting Technicians, and many of our members run their own successful accountancy practice.

Many Accounting Technician graduates enrol in further study, using the qualification and the exemptions it brings as a stepping stone as they work towards becoming a fully qualified accountant.

# Study Options



## Full Time

Full-time programmes are available through a number of our Approved Partner Colleges and these are usually run over four weekdays. These Partners include Education & Training Boards (ETBs), Institutes of Technology / Technological Universities, Colleges NI and leading private colleges.

Full-time state-funded programmes are available to jobseekers in a number of Approved Partner Training Centres in the Republic of Ireland. Certificate (One Year) and often Diploma (Two Year) programmes are available, and are free to eligible jobseekers. Please contact your local Employment Services Office (Intreo) to check your eligibility and discuss the training options available.

See our **Approved Partner Colleges** on **Pages 36-37** for details on where you can study.



## Part Time

Most of our Approved Partners offer part-time study options. Part-time study normally involves evening lectures twice weekly, although some Approved Partner Colleges may deliver day-time options.

If you choose the part-time study route you can work during the day and study at night, gaining valuable experience towards your qualification.



## Online

ATI Online is a fully flexible, part-time programme which is delivered by ATI directly and offers students the opportunity to achieve our qualifications, without the need to leave home. Online students registered with us are provided with access to a vast array of online resource materials. For each module they undertake, they are allocated an online tutor. Lectures are released every Monday, and you are supported by dedicated online tutors. There are also virtual classes, face-to-face tuition, student forums and subject assessments throughout the year. This flexible study mode suits a wide range of circumstances and is ideal for those who do not live near a partner college. You will never miss a class!



## Apprenticeship

We have apprenticeship options in both the Republic of Ireland and Northern Ireland, which provide students with a practical, fully funded route to a career in accounting.

The Higher Level Apprenticeship in Accountancy is available through all six Regional Colleges in Northern Ireland. Graduates emerge from the programme with the Diploma for Accounting Technicians, two years' relevant work experience and the professional MIATI designation.

The Accounting Technician Apprenticeship is available through ten partner colleges in the Republic of Ireland. Graduates emerge from the programme with a QQI Level 6 Advanced Certificate in Accounting, two years' work relevant experience and the professional MIATI designation.



# Our Certificate & Diploma Qualifications

In addition to the flexibility around study options, students can choose to undertake a Certificate or Diploma qualification. Whether you choose to study the Certificate (1 year) or the Diploma (2 years + 2 years of work experience) for Accounting Technicians, our traditional qualifications will put you on the **pathway to success** in your accounting career.

Both qualifications are designed to meet the strong and specific demand for qualified Accounting Technician professionals in all Irish sectors, and to support the continuing development of those already in employment.

## The syllabus

Our syllabus has been carefully designed to equip graduates with an array of transferable business skills and a technical knowledge of finance and accountancy practice.

Our student supports are updated every year to reflect legislative and taxation change in both the Republic of Ireland and Northern Ireland.

You will develop a comprehensive understanding of the theory and techniques used by today's Accounting Technicians.

If you progress to our Diploma, you'll put that theory into practice through work experience.

## Work-based learning

Work-based learning outcomes are achieved via the workplace.

Experience can also be gained at any time – before, during or after formal studies. Students must complete a programme of WBL and 2 Work-Based modules.

This real and relevant experience adds to the strength of our Diploma qualification over other 'class-only' accounting courses.

All of your experience has to be signed off by a mentor who can verify that you have achieved the associated learning outcomes.

## Our students

- Leaving Certificate or A-Level graduates who want to pursue a professional qualification in accounting
- Mature students who would like to go on to further study to pursue a professional qualification in accounting.
- Students of Further Education programmes in business or accounting who wish to progress to a professional qualification
- Those who currently work or have previously worked in a finance role such as bookkeeping, general administration, payroll, accounting assistance etc., but have not received any formal training to date
- Those who hold a senior management or general management position and would like to gain a greater understanding of the finance function
- The self-employed who would like to improve their business and financial management skills

Ultimately the Diploma for Accounting Technicians increases employment opportunities for a broad range of accounting, finance and business roles and will enable progressive opportunities to senior financial management at a later stage of an Accounting Technician's career. Moreover, it opens doors to further accounting studies via exemptions with professional bodies and higher education institutions.

“ I'd recommend the Accounting Technicians Ireland Diploma programme as it gives people a sense of what working in accounting and finance is like. It was really positive for me and gave me a self-confidence and inner pride that is one of the most valuable things I've taken into my career.

Joe Bollard, Partner – Tax, EY

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# Summary of syllabus changes for 2020/2021

Each year, we review the core syllabus to ensure that it is both relevant to current workplace needs and mindful of the evolution in the accountancy environment. For 2020-2021, we are making a number of exciting changes that reflect the modern and evolving workplace of the Accounting Technician.

## Technology

Digitisation of the workplace means that the Accounting Technician's skill set correspondingly needs to evolve. In 2020/2021, the financial accounting syllabus will include a Microsoft Excel 'spreadsheet methods' component for the first time so that students can be effective in the workplace right from the beginning of their studies. We also include a significant information technology component to the Business Management module that will introduce students to cloud computing, artificial intelligence and big data and how they are changing the ways in which Accounting Technicians work. For students who commence the programme in 2020/2021, their second year of study will look in more detail at how software can assist core aspects of financial accounting, management accounting and taxation and also undertake meaningful financial data management. Over two years, students will develop the analytical mind that is necessary for the digital workplace of today and tomorrow.

## Corporate Governance and Professional Ethics

The need for a good understanding of corporate governance and professional ethics has never been greater. We have revised the Certificate syllabus to ensure that students receive a thorough grounding in the fundamentals. For students who commence the programme in 2020/2021, they can expect to be exposed to governance and ethical issues that can arise in the specific contexts of financial accounting, management accounting and taxation. This is an indication of the importance that we attach to the professional development of our students over the duration of the course.

## Enhanced integration of curriculum topics across the Certificate and Diploma programme

Following a level of consultation with our students and lecturers, we have made some changes to financial accounting and taxation modules at Certificate and Diploma levels in order to enhance the learning experience. Our priority is to ensure that every student has the opportunity to acquire comprehensive knowledge and understanding of financial accounting and taxation prior to looking at these topics at a more advanced level during the Diploma programme. We are confident that these changes will result in a smoother learning path for students throughout their studies.

## Focussed content that is relevant to the work of the Accounting Technician

We are introducing changes to the Business Management and the Business Law modules for 2020/2021 in order to focus the content more specifically on contexts that are relevant to the work of the Accounting Technician. It is important that students can relate module content to the actual work of the Accounting Technician – we are confident that the changes for 2020/2021 will achieve that objective.

## In summary

We are very much looking forward to implementing the new core syllabus in 2020/2021 and we are confident that the technical, professional and technological competencies will put Accounting Technicians graduates at the cutting edge of the accountancy profession over the next five years.

## Certificate for Accounting Technicians

The Certificate for Accounting Technicians is designed to give you a solid grounding in business as well as a strong foundation in accountancy.

It is the first step on your journey to a new and rewarding career as an Accounting Technician.

The Certificate prepares you to carry out basic accounting tasks in the workplace and allows you to progress on to the Diploma for Accounting Technicians.

You will study:

- **Financial Accounting**
- **Taxation**
- **Business Law**
- **Business Management**

**This is a Level 4 Certificate Award in Northern Ireland\*.**

**The award is comparable to Level 6 on the National Framework of Qualifications (NFQ) in the Republic of Ireland.**

\* ATI Level 4 Certificate for Accounting Technicians Qualification number 603/5747/2

## Diploma for Accounting Technicians

While the Certificate for Accounting Technicians is a qualification in its own right, most of our students pursue the Diploma for Accounting Technicians and become fully qualified Accounting Technicians with increased earning power.

Second year units bring you to the next level in your accounting studies.

On successful completion of Second Year, you can become an Affiliate Member of ATI, and maintain your professional affiliation while you complete the work experience requirements of the qualification.

You will study:

- **Advanced Financial Accounting**
- **Advanced Taxation**
- **Management Accounting**
- **Financial Data Management**

**This is a Level 5 Diploma award in Northern Ireland.\*\***

**The award is comparable to Level 6 on the National Framework of Qualifications (NFQ) in the Republic of Ireland.**

\*\* ATI Level 5 Diploma for Accounting Technicians Qualification number 603/5748/4

## Apprenticeships in Accounting

Accounting Technicians Ireland has led the way in establishing accounting apprenticeships in both the Republic of Ireland and Northern Ireland.

You can gain valuable work experience and get paid a salary as you complete our apprenticeship programmes and earn the Level 5 Diploma for Accounting Technicians (NI) or the QQI Level 6 Advanced Certificate in Accounting (ROI), as well as the MIATI designation.

**For apprenticeships, the application process is competitive and applicants will be admitted to the programme after successfully completing an interview with one of our partner employers.**

## Stories of success

David Gordon from Clare Village, Clare Hall secured one of the top marks in the country in the course last year.

The former mobile phone retail manager is now enjoying a new career in accounts with a company just five minutes from where he lives.

A native of Swinford, Co Mayo, he opted for the two-year online course to fit in around his working day and it's a decision that has changed his life.



### Online Student Testimonial

“ I’m now full time in finance and I’m delighted,” he said.

“I was very disillusioned with the career I was in and I felt there was very little light at the end of the tunnel.

After 15 years in mobile phone retail management, I had the choice of either moving to the same job somewhere else or upskilling.

Accounting Technicians Ireland offered me better prospects in a job that I love doing.

To think that last year I was sitting exams and now a year on, my life has changed for the complete better.

I would recommend the online course to anyone. You do have to be very self-motivated to keep on top of everything but the support I received from tutors was second to none. ”

### Full - Time Student Testimonial

“ I fondly look back on the two years I spent at Portarlinton Further Education & Training Centre. I started with no professional qualification and no background in accounting but left with completing the Diploma for Accounting Technicians Ireland and a job at Brennan & Co., a well and long established Accountancy practice in Portlaoise. Currently, I am continuing my studies with the Certified Public Accountancy programme. In Portarlinton Further Education and Training Centre, the Teachers and staff are very helpful and knowledgeable. They truly go out of their way for the students. If you’re thinking of starting a career in accountancy you won’t find a better place to get started. ”

**Conor Fulham**

**Accounting Technicians of Ireland Programme  
Brennan & Co. Accountants, Portlaoise**

## Further Study Opportunities

Many of our graduates use their Accounting Technicians Ireland qualification as a stepping stone into higher-level professional accounting, taxation or degree programmes.

Our graduates enjoy significant exemptions from programmes offered by all of the main professional accountancy bodies, including our partner body, Chartered Accountants Ireland.

### Chartered Accountants Ireland

Chartered Accountants Ireland is a professional accountancy body representing more than 27,000 members around the world. Many of our students progress to Chartered Accountants Ireland, where they are offered three exemptions from CAP 1 (Chartered Accountants Proficiency 1).

### Other Professional Bodies

Our graduates also enjoy generous exemptions from programmes offered by the following professional bodies:

- **Association of Chartered Certified Accountants (ACCA)**
- **Chartered Institute of Management Accountants (CIMA)**
- **Institute of Certified Public Accountants in Ireland (CPA)**
- **Institute of Financial Accountants (IFA)**
- **Association of Tax Technicians (ATT)**

Learn more about these options on our website at **[AccountingTechniciansIreland.ie](https://AccountingTechniciansIreland.ie)**

### Higher Education

Students who complete our Second Year programme may transfer to the penultimate or final years of Bachelor's Degrees in Business, Accounting and Finance in the following higher education institutions:

- |  |  |
|--|--|
| ■ <b>Athlone Institute of Technology</b>     | ■ <b>Institute of Public Administration</b>          |
| ■ <b>Cork Institute of Technology</b>        | ■ <b>Technological University Dublin (TU Dublin)</b> |
| ■ <b>Dublin Business School</b>              | ■ <b>Sligo Institute of Technology</b>               |
| ■ <b>Galway-Mayo Institute of Technology</b> | ■ <b>Waterford Institute of Technology</b>           |





## Entry Requirements and Registration

# Entry Requirements

Accounting Technicians Ireland's qualification is open to students from all walks of life.

It is a versatile qualification, which means we have a diverse body of students and members all over the island.

Below are the minimum entry requirements to our programmes.

Entry requirements differ slightly for our apprenticeship programmes. Details can be found on pages 20-21 and on our website.



**Mature learners** who have reached 21 years of age but do not possess the minimum educational requirements may still apply to do the course based on age and experience. Contact the Student Services Team on 01 649 8180 for further information.

**School-leavers** in the **Republic of Ireland** should have a Leaving Certificate with pass grades in:

- Five ordinary level subjects (including an O6 in English and Maths or Accountancy.)  
or
- Two ordinary level and two higher level subjects (including an O6 in English and Maths or Accountancy.)  
or
- Applied Leaving Certificate applicants should contact the Student Services Team on 01 649 8180 for further information.

**School-leavers** in **Northern Ireland** should have obtained one A-Level or two AS-Levels. Students should also have grades in English and at least one subject from Maths or Accountancy not lower than grade C at GCSE level.

**Prior Learning** may provide an entry route for applicants who do not meet any of the above criteria. Those who have successfully completed a nationally recognised qualification such as a QQI award in the Republic of Ireland or QCA and BTEC National Diploma in Northern Ireland may be eligible to register. Contact the Student Services Team on 01 649 8180 for further information. Prior Learning may also be recognised for exemption purposes. Please refer to the Exemption section on the ATI website for further details or contact the Student Services team on 01 649 8180.

# Registration

If you would like to register as a new student, the easiest way is to register online at [accountingtechniciansireland.ie/register-now](https://accountingtechniciansireland.ie/register-now)

## September Intake

The closing date for registration is October 30th 2020. However, to ensure that you receive your Course Materials\* in good time for class, it is advisable to register in the summer before classes start in September.

If you register online, you can also avail of our stepped payment facility, which lets you spread your professional fees over three payments throughout the year – see **Fees and Financial Assistance** page 24 for further details.

## January Intake

Registration for January will take place from November 1st 2020 and will close January 29th 2021.

Should you need any further help, please feel free to contact us on 01 649 8100 or email [register@AccountingTechniciansIreland.ie](mailto:register@AccountingTechniciansIreland.ie). We will be happy to guide you through the registration process and advise you on your nearest college and the course of study that is right for you.

\*Delivery of Course Materials commences on September 1st 2020 and will be free of charge until October 16th 2020.

## Getting Started

### Apply for Exemptions

If you have completed a relevant qualification in the last six years you may be eligible for some exemptions. You should apply for these first as exemptions can't be granted after you register. You must apply for exemptions in Step 3 of the Online Registration process **WHEN:** Apply from early April until October 1st 2020.

### Choose a study option

You can study full-time or part-time. Once you decide on an option you should pick a college in your area from the list on **Pages 37-38**.

**WHEN:** Decide this as soon as possible.

### Enrol with an Approved Partner College

You will need to enrol with your chosen college for tuition. Enrolment dates and procedures vary so you should contact your chosen college for further information.

**WHEN:** Contact the college from early 2020.

### Register with Accounting Technicians Ireland

In addition to enrolling for tuition, you must register directly with Accounting Technicians Ireland. During the registration process you can apply for and accept any exemptions you have been offered, apply for exams and order your course materials.

**WHEN:** Register from early April 2020.





Programme  
Delivery

# Approved Partner Colleges

Accounting Technicians Ireland's Approved Partner Colleges deliver our programmes and support students as they work towards our qualifications. We have 70 Approved Partner colleges and training centres throughout the Republic of Ireland and Northern Ireland.

These include Education & Training Boards (ETBs), Institutes of Technology and Technological Universities, Colleges NI and leading private colleges. Find an **Approved Partner College** near you on **Pages 37-38**.

Tuition is provided by the Approved Partner College, and exams take place around the country.

Our Partner Colleges ensure a smooth transition 'back to the classroom' for adults who are returning to education, and also help school-leavers adjust to the new demands of college life.

Their campuses have excellent facilities and a real 'college buzz' about them. Many of them offer a range of other programmes from IT to the Arts, offering the ATI student a diverse college experience.

We enjoy a strong and supportive relationship with our Partner Colleges, and we work hand in hand with our dedicated programme co-ordinators to ensure that your experience at these colleges is positive and fruitful.

Lecturers are highly experienced in delivering our programmes, and they are provided with a range of teaching resources and tools to help you prepare for your exams. They can also offer career guidance or advice.



**Tuition fees, enrolment dates and class timetables will vary depending on which partner college you choose. Most are due to commence in mid to late September 2020.**

- If you plan to study with one of our Approved Partner Colleges, you should contact the programme co-ordinator for information on enrolment dates and procedures. You will find contact details for programme co-ordinators on Pages 37-38.
- If you are enrolling with one of our Approved Partner Colleges, you must pay tuition fees directly to the college, and professional fees covering registration, exams and course materials directly to Accounting Technicians Ireland. Our professional fees are listed on Page 24. Your local college will advise you on their tuition fees.
- In some circumstances you may be eligible for exemptions based on your previous study. You should apply for exemptions prior to registration for the programme as they cannot be granted after you register. See Page 27 for further details on exemptions.



# ATI Online

We have taken the high standards we have set in programme content and tutor support, and combined them with the finest online learning resources.

You can study at your own pace, and combine your learning with work and other commitments.

ATI Online is popular among busy professionals who prefer to study in the evening, or among those who work from home. It is also very well suited to those whose personal commitments mean they don't have time to get to classes or lectures.

## Flexible pathway to success in accounting

- Recorded lectures are released every week, and you are supported by dedicated online tutors. You will never miss a class!
- There are also virtual classes, face-to-face weekend tuition, student forums and subject assessments throughout the year.
- Course commences with an Orientation Day – meet your lecturers and get tips and advice on online study.

Visit **[AccountingTechniciansIreland.ie](https://AccountingTechniciansIreland.ie)** to check your exemptions or try a free sample class.



## Other features and benefits of studying ATI Online include:

- Dedicated Programme Manager
- Regular interactive virtual tutorials
- Guided assessment and mock exams
- Peer-to-peer study discussion

### TUITION FEES

Total €2140. For further breakdown please see the Fees and Financial Assistance on page 24

### September 2020

Orientation Day commences September 14, 2020, with lectures released each Monday (26 weeks).

Three weekend face-to-face sessions in November 2020, January 2021 and March 2021. Subject to Public Health advice.

### January 2021

Orientation day: early January, 2021, with classes released each Monday (26 weeks).

There are three weekend face-to-face sessions in 2021, dates to be finalised. Subject to Public Health advice.

For further information on our ATI Online September and January programmes including schedules and fees contact the **Vasantha Yeruva, Online Programme Manager** on **(01) 649 8121** or **[vyeruva@AccountingTechniciansIreland.ie](mailto:vyeruva@AccountingTechniciansIreland.ie)**

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I am now a huge fan of online learning, not just the recorded lectures, but the online format with forums, tutor contact and information repository. It made returning to study as painless as possible and the overall support from ATI has been brilliant.

**Sophie Hayley MIATI, ATI Online Graduate**

”



# Accounting Technician Apprenticeship (Republic of Ireland)

The Accounting Technician Apprenticeship is a fully funded, 2 year paid work-based learning programme aimed at school-leavers and mature learners.

On successful completion of the Accounting Technician Apprenticeship the apprentice is awarded a QQI Level 6 Advanced Certificate in Accounting.

The Accounting Technician Apprenticeship is delivered in the following colleges:

- Blackrock Further Education Institute  
www.bfei.ie
- Rathmines College of Further Education  
www.rathminescollege.ie
- Bray Institute of Further Education  
www.bife.ie
- Coláiste Íde College of Further Education  
www.colaisteide.ie
- Cork College of Commerce  
www.corkcollegeofcommerce.ie
- Galway Technical Institute  
www.gti.ie
- Waterford College of Further Education  
www.wcfe.ie
- Limerick College of Further Education  
www.lcfe.ie
- Monaghan Institute  
www.monaghaninstitute.ie
- Accounting Technicians Academy

**Apprentices gain a broad range of transferable business skills and a technical knowledge of finance and accounting practice. This will enable them to secure employment in a broad range of accounting and finance roles and progress to further study or senior financial management at a later stage of their career.**

- We have employers from industry, practice and the public sector, offering two-year contracts to successful applicants. You will work four days a week with the employer and study one day a week with a local college, as you complete a recognised and valuable qualification.
- You will exit the programme with solid work experience gained in a business environment, and a chance to continue your studies in professional accountancy or to degree level.
- You will put your college learning into practice every day, as you go from complete beginner to fully-qualified Accounting Technician, while being mentored through the programme in both the workplace and your local college.



**GENERATION  
APPRENTICESHIP**  
www.apprenticeship.ie



**Level 6  
Advanced Certificate  
in Accounting**

QQI AWARD

**For further information, visit**  
**[accountingtechniciansireland.ie/study-ati/accounting-technician-apprenticeship](http://accountingtechniciansireland.ie/study-ati/accounting-technician-apprenticeship)**

“ The Accounting Technician Apprenticeship is a logical fit for Mazars’ Outsourcing department as Accounting Technicians are an essential part of our team. The combination of classroom learning with practical workplace training ensures that, when qualified, the Accounting Technician will be equipped with all the necessary skills to progress as far as they want to within our team.

**Jennifer Kelly, Director, Accounting & Outsourcing Division - Mazars - Dublin**

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# Higher Level Apprenticeship in Accountancy (Northern Ireland)

You will be employed in an accountancy practice or an organisation with a suitable accounts department for two years.

The Level 5 Diploma\* programme accredited by CCEA is an industry-recognised qualification.

You will gain valuable knowledge, practical skills and work experience as well as an internationally recognised accounting qualification.

- The Higher Level Apprenticeship in Accountancy is fully funded paid work based learning programme aimed at school leavers and mature learners.
- The programme is supported by Colleges NI and many leading accountancy and industry employers in Northern Ireland.
- Upon completion of the programme, you may be eligible to progress to Chartered Accountants Ireland.
- We have employers from industry, practice and the public sector, offering two-year contracts to successful applicants. You will work four days a week with the employer and study one day a week with a local college, as you complete a recognised and valuable qualification.
- You will put your college learning into practice every day, as you go from complete beginner to fully-qualified Accounting Technician, while being mentored through the programme in both the workplace and your local college.
- You will exit the programme with solid work experience gained in a business environment, and a chance to continue your studies in professional accountancy or to degree level.

\*ATI Level 5 Diploma for Accounting Technicians Qualification number: 603/5748/4



**The Higher Level Apprenticeship is delivered in the following colleges:**

- Belfast Metropolitan College  
[www.belfastmet.ac.uk](http://www.belfastmet.ac.uk)
- Northern Regional College  
[www.nrc.ac.uk](http://www.nrc.ac.uk)
- Southern Regional College  
[www.src.ac.uk](http://www.src.ac.uk)
- North West Regional College  
[www.nwrc.ac.uk](http://www.nwrc.ac.uk)
- South West College  
[www.swc.ac.uk](http://www.swc.ac.uk)
- South Eastern Regional College  
[www.serc.ac.uk](http://www.serc.ac.uk)

**For further information, visit**

**<https://www.accountingtechniciansireland.ie/study-ati/higher-level-apprenticeship-ni>**

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The Apprenticeship successfully combined the required assessment elements of external examinations and work-based learning to award me with an industry-recognised qualification in the field of accountancy, all within a period of just two years.

**Lara Salmon MIATI, Higher Level Graduate, Belfast Metropolitan College**

# ATI Academy

ATI delivers the Certificate and Diploma for Accounting Technicians at the Academy and the Accounting Technician Apprenticeship in Dublin.

This state-of-the-art campus provides modern facilities and teaching tools to support students during their studies and enhance their learning experience.

Evening classes commence at 6.15pm giving workers in the city centre plenty of time to travel from the office.

## Excellence in accounting technician education

- Our Academy boasts world-class teaching facilities in Dublin 2.
- Our lecturers are highly experienced - many of them have studied our programme themselves and have excelled in their individual fields.
- All Academy lectures are recorded for revision purposes and made available to students.
- Course materials include textbooks, online tutorials and MyRevision online support.
- Dedicated Programme Manager.

Visit **[AccountingTechniciansIreland.ie](https://AccountingTechniciansIreland.ie)** to check your exemptions and learn more.



## Other features and benefits of studying at The Academy:

- Printed lecture notes and weekly recorded lectures on our Learning Management System (Moodle)
- Graded assignments and mock exams
- Study lounge onsite

**Subject to current Public Health advice, Classes commence in September and run on Monday's and Wednesday's from 6.15pm - 7.45pm and 8pm - 9.30pm**

For further information including programme fees contact **Karen Alvey, Programme Manager**, on **(01) 649 8123** or **[kalvey@AccountingTechniciansIreland.ie](mailto:kalvey@AccountingTechniciansIreland.ie)**

“

Lecture halls and amenities are second to none: bright, modern and comfortable and great for evening studying. All lecturers have been very helpful from day one, exam preparation has been great and the additional Saturday workshops have proven to be a great revision tool.

**Dennis Werian MIATI, ATI Academy Graduate**

”





## Fees and Financial Assistance



# Certificate Fees (ROI & NI)

## Professional Fees

Fees	€ - Euro	£ - Sterling
Registration Fee	200	170
Course Materials (€65/£55 x 4)	260	220
Exam Fees (€75/£65 x 4)	300	260
<b>TOTAL</b>	<b>760</b>	<b>650</b>

Stepped Payments - Prof. Fees*	€ - Euro	£ - Sterling
Step 1 - At Registration	276.14	236.16
Step 2 - 27 Nov 2020	253.33	216.67
Step 3 - 29 Jan 2021	253.33	216.67

\* A 3% admin fee applies

## ATI Academy Fees

Fees	€ - Euro	£ - Sterling
Professional Fees	760	N/A
Tuition (€395 x 4)	1580	N/A
<b>TOTAL</b>	<b>2340</b>	<b>N/A</b>

Academy Stepped Payments*	€ - Euro	£ - Sterling
Step 1 - At Registration	850.20	N/A
Step 2 - 27 Nov 2020	780	N/A
Step 3 - 29 Jan 2021	780	N/A

\* A 3% admin fee applies

## ATI Online Fees

Fees	€ - Euro	£ - Sterling
Professional Fees	760	650
Tuition (€345/£300 x 4)	1380	1200
<b>TOTAL</b>	<b>2140</b>	<b>1850</b>

Online Stepped Payments*	€ - Euro	£ - Sterling
Step 1 - At Registration	777.54	672.16
Step 2 - 27 Nov 2020	713.33	616.67
Step 3 - 29 Jan 2021	713.33	616.67

\* A 3% admin fee applies

# Student Supports

Our students are provided with a range of support services to assist them in their study. These are divided into two broad categories: academic supports and guidance.



## Academic Supports

Core Academic Supports			
Approved Partner Tuition	Course Materials		
Full-time, Part-time or Online tuition support	Textbooks	MyRevision - online assessment	KnowledgePoint Online Tutorials

## Academic Guidance

Exemptions from Further Study	Selected District Society Events	Dedicated Student Services Team
Website	Newsletter	Touchpoint Student Portal



# Course Materials

Our perfect blend of textbook and online-based learning resources will help you to succeed in your exams.



## Textbooks

Accounting Technicians Ireland's textbooks are the best place to begin your studies. When preparing for your exams, make sure to revise each chapter using the questions at the end.

## MyRevision

Test your knowledge at the end of each chapter by accessing our MyRevision online resource. You'll find more than 100 practice questions per module, including self-assessment questions featured in your textbooks, additional exam-standard multiple-choice questions and short computational ones. You'll also find a range of past and sample papers, to help you prepare for your exams.

You can access 'MyRevision' at any time by logging on to our online student portal TouchPoint.

## KnowledgePoint

Your course materials package also includes full access to the entire range of KnowledgePoint online tutorials. Viewing an online tutorial is virtually the same as being in the room with the lecturer. All our online resources can be viewed on your PC, tablet or smartphone.

“

KnowledgePoint has been an invaluable learning tool that has enhanced and improved my lectures. I would highly recommend this superb resource to all students and lecturers.

**John Healy, Director of Adult Education, Mallow College of Further Education**

”

September Registration	Computer based exam	1st Exam session	2nd Exam session
First Year		May	August
Second year	April	May	August
January Registration			
First year		August	October
Second year	August		October

You have a maximum timeframe of 10 years\* to successfully complete all exams, giving you great flexibility if your circumstances change. However, most students will successfully complete the exams over a two-year period.

Students can sit their exams in 16 exam centres nationwide, and they will be credited with a pass in individual papers if they obtain 50% or higher.

\*All First Year exams must be successfully completed within six years of registration.

**For further details contact our Assessment Team on 01 649 8181 or email [exams@accountingtechniciansireland.ie](mailto:exams@accountingtechniciansireland.ie)**

## Exemptions

If you have completed relevant qualifications within the last six years, you may be eligible for exemptions from certain first-year exams.

To be considered for exemptions, these relevant qualifications must be a minimum of QQI Level 6 in the Republic of Ireland or Level 4 in Northern Ireland (or higher). Please note that exemptions are not available for second-year exams.

You can apply for exemptions free of charge, though there is a charge of €70/£65 to accept any exemptions that are offered. The closing date to apply for exemptions is October 2, 2020.

**For further information on exemptions, please email [register@AccountingTechniciansIreland.ie](mailto:register@AccountingTechniciansIreland.ie)**



# How Do I Register?

If you would like to register as a new student, the easiest way is to register online at [\*\*AccountingTechniciansIreland.ie/register\*\*](https://AccountingTechniciansIreland.ie/register)

By registering online, students can also avail of our stepped payment facility. This lets you spread your professional fees over three payments throughout the year – see **Fees and Financial Assistance** for further details.

We will be happy to guide you through the registration process, and advise you on your nearest college and the course of study that is right for you. Just call 01 649 8180 to speak to Student Services.

## Academic Calendar 2020 - 2021

### March 2020 – Registration Commences

Registration Period	March – October 2020
Term One (Weeks 1-12)*	September – 18 <sup>th</sup> December 2020
Deadline for applying for exemptions	2 <sup>nd</sup> October 2020
Registration Deadline	30 <sup>th</sup> October 2020
IAS Exam (summer application deadline)	23 <sup>rd</sup> November 2020
Reasonable Accommodation application deadline	30 <sup>th</sup> November 2020
Second stepped payment date	27 <sup>th</sup> November 2020
Term Two (weeks 13-26)*	4 <sup>th</sup> January - 3 <sup>rd</sup> May 2021
Third stepped payment date	29 <sup>th</sup> January 2021
Summer (May) Exam application deadline	8 <sup>th</sup> February 2021
IAS Exam (Summer) period	10 <sup>th</sup> – 17 <sup>th</sup> April 2021
Summer Exam session	10 <sup>th</sup> – 19 <sup>th</sup> May 2021
Publication of Summer Exam results	5 <sup>th</sup> July 2021
Autumn (August) exam application deadline (all subjects)	19 <sup>th</sup> July 2021
Autumn exam session	9 <sup>th</sup> – 18 <sup>th</sup> August 2021
Autumn IAS Exam period	19 <sup>th</sup> – 21 <sup>st</sup> August 2021
Publication of Autumn Exam results	15 <sup>th</sup> September 2021

\*Term dates are indicative only. Please check with your college for the exact start and end of term dates.

## Practical Work Experience Calendar 2020 - 2021

April 9, 2021	Deadline for submission of Record of Work Experience (Spring Round)
August 21, 2021	Deadline for submission of Record of Work Experience (Summer Round)
October 8, 2021	Deadline for submission of Record of Work Experience (Autumn Round)

For further information on Work Experience, please contact Member Services on 01 6498 182 or email [members@AccountingTechniciansIreland.ie](mailto:members@AccountingTechniciansIreland.ie)



Membership  
and our  
Community of Practice



# Our Community of Practice

ATI is the leading professional body for Accounting Technicians in Ireland. Our internationally recognised qualification leads to exciting career opportunities in industry, practice and the public sector.

When you start your studies with us, you become part of a 10,000-strong Accounting Technician Community of Practice on the island of Ireland, and beyond. This professional network will support you and open up new doors throughout your career.



There are many advantages to joining our Community of Practice, including:



**INDUSTRY  
RECOGNITION**



**LIFE LONG  
LEARNING**



**DISTRICT  
SOCIETIES**



**CPD TRAINING**



**AFFINITY  
SCHEMES**



**INDUSTRY  
PUBLICATIONS**



**STUDY  
EXEMPTIONS**



**CAREER  
OPPORTUNITIES**

## District Societies

We have four District Societies on the island of Ireland, which support our Community of Practice by organising career-focused local events and training.

These valuable sessions are both educational and fun. They provide unrivalled networking opportunities where you can mix with all levels of accounting technicians and make important career-enhancing connections. See Page 33 for more.

## Annual Conference

Our flagship Annual Conference is the must-attend event for accountancy professionals in Ireland. Open to all levels of membership, the Conference features fascinating sessions from industry thought leaders. See Page 31 for more.

For further information  
visit **AccountingTechniciansIreland.ie** or  
contact **Phil McDonald**, Manager, Member Services, on **01 649 8182**

# Conferring Ceremonies for New Members and Fellows

Each December Accounting Technicians Ireland holds two conferring ceremonies for New Members and Fellows, one in Dublin and one in Belfast.

In 2019, the Institute welcomed 380 new members and 32 new fellows, and many were present for the ceremonies.

The Dublin Conferring Ceremony was held in the Talbot Hotel Stillorgan, guest speaker, Andrew Brownlee CEO Solas spoke of the value of education and life long learning. The Ulster Conferring Ceremony was held in the Titanic Centre in Belfast with guest speakers Simon Hamilton, Belfast Chamber of Trade and Commerce and Feargal McCormack, President of Chartered Accountants Ireland.



**Head of Education Mike Burger presents prizewinner Suzanne Boyle, 1st place in 2nd year**



**Graduands at the Belfast Ceremony**



**Graduands at the Dublin Conferring Ceremony**



**L-R: Gillian Doherty COO, Derek Boate Secretary, Ivor Gleeson Board Director, Sinead Donovan President, Barry Dempsey, CEO Chartered Accountants Ireland, Andrew Brownlee CEO Solas, Gabriela Airini Apprenticeship Director, Dargan Fitzgerald Board Director**



# Annual Conference

Each year, ATI brings together a selection of the top thought leaders in business, accounting and education, for a full-day Annual Conference in Dublin.

Aimed at ATI students, members and fellows as well as peers from the wider accountancy and business world, the conference offers a topical agenda which explores opportunities and challenges facing the profession in a constantly changing world.

- Our Annual Conferences demonstrate our commitment to life-long learning and form an important part of our CPD programme.
- They offer our students and members a unique opportunity to participate in high-level discussions on major trends and developments that shape their working environments.
- They provide participants with career-enhancing theoretical knowledge and practical skills.
- They give our membership base from all over Ireland the opportunity to gather and network with each other, share new ideas, discuss new concepts and make new friends.
- We look forward to welcoming you to our Dublin HQ every year as your learning journey progresses with us.



# District Societies

ATI's four District Societies form the core of our Community of Practice.

They ensure that ATI's 10,000 students and members can play an active part in our Institute, at every stage of their career, in every part of Ireland.



## Leinster Society



Committee Chair  
John O'Callaghan

The Leinster Society Committee organises regular face-to-face CPD activity for members based in Leinster.

It also puts on regular social events so that members can get together, network and build important contacts. The Leinster Society's family Christmas party is not to be missed!

## Ulster Society



Committee Chair  
Micheál Meegan

The Ulster Society puts on educational forums, bringing members from around Northern Ireland together for career-enhancing activities.

It is actively involved in charity work and organises events where members can give back to society and hosts fun social outings.

## Munster Society



Committee Chair  
Mary Gleeson

The Munster Society brings members from the southernmost province together for regular learning events.

Its annual trip to a Munster Rugby match is among the highlights of its event calendar.

## Western Society



Committee Chair  
Mary Clarke

The Western Society organises excellent CPD events for members across Connacht, to help them keep their skills up to date.

It also has a wonderful social calendar which features trips exploring the beauty of the West of Ireland and other fun networking activities.

# Continuous Professional Development

The accounting profession is undergoing continuous change as new technologies affect the ways in which business is done.

We are committed to ensuring that our graduates have access to a wide-ranging Continuous Professional Development (CPD) Programme, which is designed to ensure that Accounting Technicians can keep their skills up to date and in demand by employers.

**All qualified Accounting Technicians are required to complete a minimum of 15 hours of CPD in 2020 which we provide free of charge as part of your membership fee.**

**CPD training is available through e-learning and live webinars.**



## CPDgo

This interactive CPD programme gives you at least 15 hours of FREE CPDgo. Available online and optimised for mobile, you can access this resource at home, in work, or on the go. The programme includes an innovative weekly email service providing bite-sized CPD sessions directly to your phone, desktop or tablet.



## Online Webinars

We are delighted to introduce our online webinar programme which consists of 26 one hour lunch time sessions. Topics are determined by member, employer and educational requirements. Please click on the website for further details.



## Face to Face CPD

Our vibrant District Societies support members and fellows in keeping abreast of changes, broadening their skillsets and becoming more effective in work. Topics are determined by member, employer and educational requirements and activities take place at a variety of locations island-wide.



## Approved CPD Providers

ATI's CPD activities are accredited by approved CPD providers. Training consultancies, in house training departments and other professional bodies are welcome to submit CPD for accreditation and inclusion in our CPD library. For further information contact Member Services Team at [cpd@accountingtechniciansireland.ie](mailto:cpd@accountingtechniciansireland.ie)





## Fellow (FIATI)

Fellows are highly experienced Members of Accounting Technicians Ireland, who are entitled to use the professional letters FIATI to differentiate their senior experience and expertise within the accounting profession. They also enjoy a range of benefits exclusive to Fellowship.

Fellow membership is open to anyone who has been a Full Member of Accounting Technicians Ireland for eight continuous years and has at least five years' experience in a senior accounting role.

Invitations to apply for Fellow Membership are issued each year to all qualifying members.

Full Membership of ATI allows you to join a professional accounting body that will assist and support your career development throughout your working life.

The MIATI designation guarantees employers of your professional standing and ability. It tells them that you are a fully qualified Accounting Technician who has the 'on-the-job', practical skills they need as well as access to an excellent Continuous Professional Development programme that will keep your skills up to date.

Membership applications are accepted three times a year, and Conferring Ceremonies take place in December in both Dublin and Belfast.

## Member (MIATI)

## Affiliate Member

This is an interim class of membership which allows you to maintain your links with ATI and receive support while you gain your practical Work Experience requirements.

As an affiliate member you can access a vast range of services including support in securing work experience, more District Society and networking events, CPD training and affinity and discount schemes.

Work Experience Clinics are regularly scheduled throughout the year, where students and affiliate members can access one-to-one advice on completing work experience requirements.

Once you enrol in an ATI programme, you take the first step towards a rewarding new career, and become a Student Member.

You'll receive a monthly student eZine, *Student Matters*, with news and information on the Institute, events and of course study supports as you complete your exams.

You'll be invited to selected events in your local District Society and get to meet your future peers in a relaxed setting.

## Student Member





Start Your Career in  
Accounting Today

## Northern Ireland Colleges

### ANTRIM

**Northern Regional College**  
Full & Part-time  
Ballymena Campus  
Trostan Avenue, Ballymena,  
Co. Antrim, BT43 7BN.  
Coordinators: Claire Lowry  
& Roisin McAlinden  
Tel: 028 2565 2871  
www.nrc.ac.uk

**Northern Regional College**  
Full-time  
Newtownabbey Campus  
400 Shore Road, Newtownabbey,  
Co. Antrim, BT37 9RS.  
Coordinator:  
Jeffrey Lawson  
Tel: 028 9085 5000  
www.nrc.ac.uk

### ARMAGH

**Southern Regional College**  
Part-time  
Portadown Campus,  
36 Lurgan Road, Portadown,  
Co. Armagh, BT63 5BL.  
Coordinator: Richard Gough  
Tel: 028 3839 7777  
www.src.ac.uk

### BELFAST

**Belfast Metropolitan College**  
Part-time & Apprenticeship  
7 Queens Road, Belfast, BT3 9DT.  
Coordinator: Leonie Power  
Tel: 028 9026 5121  
www.belfastmet.ac.uk

### DOWN

**South Eastern Regional College**  
(Part-time)  
Bangor Campus  
Castle Park Road, Bangor,  
Co. Down, BT20 4TD.  
Coordinator: Jenny McConnell  
Tel: 028 9127 6600  
www.serc.ac.uk

**South Eastern Regional College**  
Part-time & Apprenticeship  
Lisburn Campus  
39 Castle Street, Lisburn,  
Co. Down, BT27 4SU.  
Coordinator: Jenny McConnell  
Tel: 028 9267 7225  
www.serc.ac.uk

**Southern Regional College**  
Part-time & Apprenticeship  
Newry Campus, Model Building,  
Catherine Street, Newry,  
Co. Down, BT34 6JG.  
Coordinator: Claire Kernan  
(Apprenticeship), Geraldine Byrne (P/T),  
Tel: 028 3026 1071  
www.src.ac.uk

### FERMANAGH

**Southwest College**  
Part-time  
Enniskillen Campus, Dublin Road,  
Enniskillen,  
Co. Fermanagh, BT74 6AE.  
Coordinator: Rhoda Farrelly  
Tel: 028 8225 8109  
www.swc.ac.uk

### DERRY / LONDONDERRY

**North West Regional College**  
Part-time & Apprenticeship  
Londonderry Campus  
Strand Road, Londonderry,  
BT48 7AL.  
Coordinator: Liz Doherty  
Tel: 028 7127 6000  
www.nwrc.ac.uk

**Northern Regional College**  
Full-time & Part-time  
Coleraine Campus  
Union Street, Coleraine,  
Co. Londonderry, BT52 1QA.  
Coordinator: Anne McCallum  
Tel: 028 7035 4717  
www.nrc.ac.uk

**Northern Regional College**  
Part-time  
Magherafelt Campus  
22 Moneymore Road, Magherafelt,  
Co. Londonderry, BT45 6AE.  
Coordinator: Alyson Scott  
Tel: 028 7963 2462  
www.nrc.ac.uk

### TYRONE

**Southwest College**  
Part-time  
Dungannon Campus  
Circular Road, Dungannon,  
Co. Tyrone, BT71 6BQ.  
Coordinator: Paul Gallagher  
Tel: 028 8772 2323  
www.swc.ac.uk

**Southwest College**  
Part-time & Apprenticeship  
Omagh Campus  
2 Mountjoy Road, Omagh,  
Co. Tyrone, BT79 7AH.  
Coordinator: Grainne McSorley  
Tel: 028 8224 5433  
www.swc.ac.uk

## Republic of Ireland Colleges

### CAVAN

**Cavan Institute**  
Full-time  
Cathedral Road, Cavan.  
Coordinator: Enda O'Reilly  
& Bernadette Bannon  
Tel: 049 433 2633  
www.cavaninstitute.ie

### CLARE

**Ennis Community College**  
Full-time  
Harmony Row, Ennis, Co. Clare.  
Coordinator: Marie O'Callaghan  
Tel: 065 682 9432  
www.enniscommunitycollege.com

### CORK

**College of Commerce**  
Full & Part-time and Apprenticeship  
Morrison's Island, Cork.  
Coordinators: Noreen Forde (F/T);  
Ann Corcoran (P/T); Brian Stokes  
(Apprenticeship)  
Tel: 021 422 2100  
www.corkcollegeofcommerce.ie

**Cork Institute of Technology**  
Part-time  
Rossa Avenue, Bishopstown,  
Co. Cork.  
Coordinator: Annemarie Twomey  
Tel: 021 432 6100  
www.cit.ie

**Mallow College of Further Education**  
Full & Part-time  
Annabella, Mallow, Co. Cork.  
Coordinator: Catherine Mc Carthy  
Tel: 022 433 09  
www.nightschool.ie

**Cork College of Commerce West Cork Campus Skibbereen**  
Part-time  
Rossa College, Skibbereen, Co. Cork  
Co-ordinator: Máire O'Sullivan  
Tel: 028-21644  
www.westcorkcampus.  
corkcollegeofcommerce.ie or  
westcorkcampus@ccoc.ie

### DONEGAL

**Donegal ETB**  
Full-time  
Ballyraine,  
Letterkenny,  
Co. Donegal.  
Coordinator: Maria McConalogue  
Tel: 074 912 0591  
www.donegaletb.ie

### DUBLIN

**Accounting Technicians Academy**  
Part-time and Apprenticeship  
47-49 Pearse Street,  
Dublin 2.  
Coordinator: Karen Alvey  
Tel: 01 649 8180  
www.AccountingTechniciansIreland.ie

**Ballyfermot College of Further Education**

Part-time  
Ballyfermot Road,  
Ballyfermot, Dublin 10.  
Coordinator: Caroline McKenna  
Tel: 01 626 9421  
www.bcfe.ie

**Blackrock Further Education Institute (BFEI)**

Full & Part-time and Apprenticeship  
Main Street, Blackrock, Co. Dublin.  
Coordinators: Ed Jennings (F/T &  
Apprenticeship); Paddy Condon (PT)  
office@bfei.ie  
www.bfei.ie

**Technological University Blanchardstown**

Part-time  
Blanchardstown Road North,  
Dublin 15.  
Coordinator: Siobhan Killion  
Tel: 01 885 1000  
www.itb.ie

**Colaiste Ide**

Full-time & Apprenticeship  
Cardiffsbridge Road, Finglas West,  
Dublin 11.  
Coordinator: Edel Bourke  
Tel: 01 834 2333  
www.colaisteide.ie

**Crumlin College of Further Education**

Full & Part-time  
Crumlin Road, Dublin 12.  
Coordinators: Mikie Smyth (F/T); Cathy  
O'Neill (P/T)  
Tel: 01 454 0662  
www.crumlincollege.ie

**Griffith College Dublin**

Part-time  
South Circular Road, Dublin 8.  
Coordinator: Susan King  
Tel: 01 415 0473  
www.gcd.ie

**TU Dublin**

Part-time  
Tallaght, Dublin 24.  
Coordinator: Patricia Morris  
Tel: 01 404 2000  
www.it-tallaght.ie

**Plunket College**

Full & Part-time  
Swords Road, Whitehall, Dublin 9.  
Coordinators: Enda Marron  
Tel: 01 837 1689  
www.plunketcollege.ie

**Rathmines College of Further Education**

Full Time & Apprenticeship  
Town Hall, Rathmines, Dublin 6.  
Coordinators: Kieran Alcock  
Tel: 01 497 5334  
www.rathminescollge.ie

**GALWAY****Galway/Mayo Institute of Technology**

Part-time  
Dublin Road, Galway.  
Coordinator: Shane Durcan  
Tel: 091 753 161  
www.gmit.ie

**Galway Technical Institute**

Part-time & Apprenticeship  
Fr. Griffin Road  
Claddagh, Galway.  
Coordinator: Gary Cox  
Tel: 091 581 342  
www.gti.ie

**KILDARE****Cenit College**

Part-time  
Monread Shopping Centre,  
Naas, Co. Kildare.  
Coordinator: Colm Foley  
Tel: 01 901 2014  
www.cenitcollege.ie

**Piper's Hill College**

Part-time  
Killashee, Naas, Co. Kildare.  
Coordinator: Siobhan Dalton  
Tel: 045 897 885  
www.phcol.ie

**Oiliuna**

Full-time  
Suite 1-2, Plaza 212, Corporate Park 2,  
Blanchardstown, Dublin 15.  
Coordinator: Sandra Richardson  
Tel: 061 651 0360  
www.oiliuna.ie

**KILKENNY****Ormonde College**

Part-time  
Ormonde College, Ormonde Road,  
Kilkenny.  
Coordinator: Bernadette O'Rourke  
Tel: 056 7765103  
www.ormondecollege.ie

**LAOIS****Portarlinton Adult Education Centre**

Full-time  
Bracklone Street, Portarlinton,  
Co. Laois.  
Coordinator: Margaret Morrin  
Tel: 057 862 3161  
www.portarlintonae.ie

**LIMERICK****Limerick College of Further Education**

Part-time & Apprenticeship  
Mulgrave Street, Limerick.  
Coordinators: Arlene Douglas (P/T) &  
Paddy Delaney (Apprenticeship)  
Tel: 061 414 344  
www.lcfe.ie

**LOUTH****Dundalk Institute of Technology**

Part-time  
Lifelong Learning Centre  
Dublin Road, Dundalk, Co. Louth.  
Coordinator: Carmel Leech  
Tel: 042 937 0290  
www.learn.ie

**MAYO****MSLETB**

Full & Part-time  
Ballina Further Education Centre  
Cathedral Road, Ballina,  
Co. Mayo.  
Coordinator: Michael McIntyre  
Tel: 096 712 37  
www.mayovec.ie

**Davitt College**

Part-time  
Mayo Adult Education Centre  
Springfield, Castlebar, Co. Mayo.  
Coordinator: Aidan Brogan  
Tel: 094 902 3060  
www.davittcollege.com

**MEATH****Beaufort College**

Part-time  
Trim Road, Navan, Co. Meath.  
Coordinator: Olga Ni Fhearrigh  
Tel: 046 902 8915  
www.beaufortcollege.ie

**MONAGHAN****Monaghan Institute**

Apprenticeship  
Armagh Road, Monaghan Town,  
Co. Monaghan.  
Programme Director:  
Rynagh McNally  
Tel: 047 849 00  
www.monaghaninstitute.ie

**SLIGO****Compupac IT**

Unit 9, Cleveragh Business Park,  
Cleveragh, Sligo.  
Co-ordinator: Sylvia Moriarty  
Tel: 071 9158700  
www.compupac.ie

**WATERFORD****Dungarvan College**

Full-time  
Youghal Road, Dungarvan,  
Co. Waterford.  
Coordinator: Muireann Fitzgerald  
Tel: 058 411 84  
www.ccnungarvan.com

**Waterford College of**

**Further Education**  
Part Time & Apprenticeship  
Parnell Street, Waterford.  
Coordinator: Philip Deegan (P/T)  
& Anne O'Brien (Apprenticeship)  
Tel: 051 874 053  
www.wcfe.ie

**WESTMEATH****Mullingar Community College**

Part-time  
Millmount Road, Mullingar,  
Co. Westmeath.  
Coordinator: Martina Whyte  
Tel: 044 934 0786  
www.mullingarcc.ie

**WEXFORD****Gorey Community School**

Part-time  
Esmonde Street, Gorey,  
Co. Wexford.  
Coordinator: Tena Sheil  
Tel: 053 942 1167  
www.goreyadulthood.ie

**CTEC (Community Training & Education Centre)**

Part-time  
2nd Floor, Norse Gate House,  
St Peter's Square, Co. Wexford.  
Coordinator: Patricia Howlin  
Tel: 053 912 1036  
www.ctecwexford.ie

**Wexford Adult Education Centre**

Full-time  
Westgate  
Wexford  
Co-ordinator: Ann Slaven  
Tel: 053- 9146188  
www.waterfordwexford.etb.ie/  
adult-education-centres

**WICKLOW****Bray Institute of Further Education**

Full, Part Time & Apprenticeship  
Novara Avenue, Bray,  
Co. Wicklow.  
Coordinators: Jack Carroll (P/T)  
Tel: 01 282 9668  
www.bife.ie

## Training Centres

Our programme is also delivered in the Republic of Ireland free of charge for job seekers through training centres. For full details contact your local Employment Service Office or Training Centres or go to **FetchCourses.ie** for a complete listing of colleges or training centres providing the programme in your area.

## ATI Online

Online study offers 24/7 accessibility and improved convenience where you can carry out learning at a time that suits you. This 26-week programme features the opportunity to gain a professional qualification from home. Students are assigned an online tutor and provided course materials and a vast range of online learning resources.

For further information see Page 19.







# We are holding a series of Virtual Open Days for prospective students.

Please check our website for details of dates:

**AccountingTechniciansIreland.ie**

For further information:

☎ Accounting Technicians Ireland, 01 649 8128

@ info@AccountingTechniciansIreland.ie

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