



Accounting
Technicians
Ireland

ATI ACADEMY ONLINE

PROGRAMME FOR
ACCOUNTING TECHNICIANS

YEAR 2 DIPLOMA
GREEN GROUP

TIMETABLE &
TEACHING SCHEME
2022/2023



Contact Hours				
	AFA	Adv. TXR/ Adv. TXN	MA	FDM
Induction (College)	1	1	1	1
Advanced Excel (ATI)				10
Recorded Support Lectures	18	18	9	5
Pre-recorded Case Studies (ATI)				4
Online classes (College) (classes should be synchronous)	39	39	39	39
Mock exam feedback	2	2	2	2
	60	60	51	61

Online Classes:

26 sessions x 1.5 hrs per session for each of subject.

AFA = Advanced Financial Accounting; ATXR/ATXN = Advanced Taxation (ROI)/Advanced Taxation (NI); MA = Management Accounting;

FDM =Financial Data Management.

Advanced MS Excel Online Classes (Alternate Thursday 6.00pm to 7.30pm and alternative Saturday 9.30am to 11.00am)

6 sessions x 1.5 hours per session.

7 session x 1.5 hours.

Exams Dates are 10th December 2022 from 10.00am to 11.30am. Repeat sitting 14th January 2023 – 10.00am to 11.30am.

Formative assessments (assignments):

2 formative assessments will be issued between November and February. Date will be issued by module lecturers individually.

Mock Schedule:

This academic year, the mock exams will take place on the Cirrus platform during the month of March 2023.

Further information on the mock exams will be made available in due course.

Week Commencing	Academic Week	Financial Data Management Monday – 6.15pm to 7.45pm	Adv. MS Excel (part of FDM module)	Advanced Financial Accounting Monday – 8.00pm to 9.30pm	Advanced Taxation (ROI) Wednesday – 6.15pm to 7.45pm	Management Accounting Wednesday – 8.00pm to 9.30pm
19/09/2022	0	Induction				
26/09/2022	Week 1	Introductions to technological environment and to accounting software	Online Class 1: Thu 29/09/22 6.00pm to 7.30pm Revision and Advanced Formatting	Legislation and Regulation in Financial Accounting	The Taxation System	Introduction to Management Accounting
03/10/2022	Week 2	Accounting software - sales module	Online Class 2: Sat 08/10/22 9.30am to 11.00am Working with Charts	Accounting for Inventories, & Accounting for Irrecoverable and Doubtful Debts.	Income tax computations, tax credits, allowances and reliefs	Classifying and analysing costs
10/10/2022	Week 3	Accounting software – purchases module	Online Class 3: Thu 13/10/22 6.00pm to 7.30pm Formula: SUMIF, COUNTIF, IF, IFS	Property, Plant and Equipment	Schedule E income (including expenses and BIKs),	Labour costs
17/10/2022	Week 4	Accounting software – general ledger module I	Online Class 4: Sat 22/10/22 9.30am to 11.00am Publish and Protect Workbooks, Tables	PPE, Intangible assets	Schedule E income (including expenses and BIKs), Advanced calculations	Materials-related administration, Managing inventories
24/10/2022	Week 5	Accounting software – general ledger module II		Practice Inventory / Bad and Doubtful Debts / PPE / Intangible questions	Assessable Sch D Case III, IV, V income, Schedule F income + PRSI/USC for employees	Valuing inventories
31/10/2022	Reading Week					
07/11/2022	Week 6	Accounting software – banking module	Online Class 5: Thu 10/11/22 6.00pm to 7.30pm Pivot Tables and Charts	Manufacturing Accounts	Taxation of married couples/ civil partnerships	Valuing inventories
14/11/2022	Week 7	Payroll software – accounting for the salary journal, integration of payroll with accounts	Online Class 6: Sat 19/11/22 9.30am to 11.00am Lookups	Incomplete records	Taxation of married couples/ civil partnerships	Traditional approach to overheads
21/11/2022	Week 8	Accounting software – reporting module		Accounting for Partnerships – Advanced	Assessable Sch D Cases I and II	Activity-based approach to overheads

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28/11/2022	Week 9	Accounting and payroll software – usability, software integration, cloud accounting, evolution of accounting skillset	Online Class 7: Thu 01/12/22 6.00pm to 7.30pm Revision and Exam Preparation	Accounting for Government Grants	Capital allowances	Comparison of traditional and activity-based approaches
05/12/2022	Week 10	Data management, big data	Year 1 Adv. MS Excel Exam Sat 10/12/2022 10.00am Start (90mins Exam)	Accounting for Leases	Capital allowances	Marginal v Absorption costing
12/12/2022	Week 11	Statistical techniques		Provisions & Contingencies, Events after the Reporting Period	Advanced Assessable Sch D Cases I and II, PRSI/USC for self-employed	Marginal v Absorption costing
19/12/2022	Week 12	Statistical techniques		Practise Limited Company Financial Statements (SOI and SOFP) – recap of year 1 and incorporating year 2 topics to date	Trade losses, rental losses	Cost-Volume-Profit analysis Single product
26/12/2022	CHRISTMAS BREAK					
02/01/2023						
09/01/2023	Week 13	Data analytics and visualisation	Year 1 Adv. MS Excel Repeat Exam Sat 14/01/2023 10.00am Start (90mins Exam)	Accounting Concepts, Conventions and Fundamentals	Capital Gains Tax – administration and basic computations	Cost-Volume-Profit analysis Multi product
16/01/2023	Week 14	Case study 1		Ratio Analysis – An Introduction (Purpose, Formulas, Limitations)	Capital Gains Tax – part disposals, share transactions	Cost measurement systems, Job Costing, Batch costing
23/01/2023	Week 15	Case study 2		Application of Ratios, Scenario Analysis, Decision Making	Capital Gains Tax – chattels, principal private residence relief, capital losses	Process costing
30/01/2023	Week 16	Case study 3		Cash Flow Statements – Introduction (Objective, Cash & CEs, Layout)	Capital Gains Tax – transactions between spouses, entrepreneur relief	Relevant costing, special price decisions, product continuation/ discontinuation
06/02/2023	Reading Week					
13/02/2023	Week 17	Case study 4		Preparation of Cash Flow Statements (Advanced)	Capital Gains Tax – advanced computations	Make or buy decisions, limiting factor decisions
20/02/2023	Week 18	Case study 5		Preparing statutory financial statements (SOI/SOCE/SOFP)	Corporation Tax – basic computations	Introduction to budgets
27/02/2023	Week 19	Emerging Technologies		Accounting Policies, Estimates and Errors	Corporation Tax – chargeable gains and close companies	Operational Budgets & Budgeted Income statements

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06/03/2023	Week 20	Evolving role of accountancy professionals		Preparing statutory financial statements (SOI/SOCE/SOFP)	Corporation Tax – loss relief	Cash Budgets
13/03/2023	Week 21	Case study 6		Auditing, Corporate Governance, Sustainability and Ethics	Corporation Tax – administration	Flexible Budgets, Limitations of Budgeting
20/03/2023	Week 22	Case study 7		Revision: Preparing a Statement of Cash Flows – an advanced example	Corporation Tax – advanced computations	Introduction to Standard costing
27/03/2023	Week 23	Case study 8		Preparing the financial statements (SOI/SOCE/SOFP) – an advanced example	VAT – general principles, charge to VAT, place of supply, VAT amount, taxable amount, input credits	Cost variances
03/04/2023	Week 24	Case study 9		Preparing the financial statements (SOI/SOCE/SOFP) – an advanced example	VAT – administration, methods of accounting for VAT, transactions with EU and non-EU jurisdictions	Revenue variances
10/04/2023	Reading Week					
17/04/2023	Week 25	Case study 10		Revision of selected topics	Revision of income tax and VAT	Revision of various topics
24/04/2023	Week 26	Revision		Revision of selected topics	Revision of income tax and VAT	Revision of various topics
01/05/2023	Independent Study					
08/05/2023						
15/05/2023						
22/05/2023	Exams				Online Exams	
29/05/2023						