

Examinations Application for Review

Important Notes:

- 1) Candidates may only apply for a Recheck or a Review of Examination Scripts in subjects where they have been unsuccessful.
- 2) This form must be returned within five (5) days of the publication of Examination results on our website (www.AccountingTechniciansIreland.ie). Late applications will not be entertained.
- 3) Please note that a Review will only be granted in certain circumstances. If it is deemed that you do not have grounds for a Review, your fee will not be returned. Please read the relevant Regulations carefully.

Registration No. : _____ **Examination No. :** _____

Name: _____

Address: _____

Session: Summer 2010 / Autumn 2010 (delete as appropriate) **Date:** / / 2010

Examination Subjects (please tick all that apply)

A fee of €100 / £90 per subject applies. Applications will not be accepted without payment enclosed.

1st Year		2nd Year	
Financial Accounting I	<input type="checkbox"/>	Financial Accounting II	<input type="checkbox"/>
Taxation I	<input type="checkbox"/>	Taxation II	<input type="checkbox"/>
Business Management	<input type="checkbox"/>	Integrated Accounting Systems	<input type="checkbox"/>
Law & Ethics	<input type="checkbox"/>	Management Accounting	<input type="checkbox"/>

I wish to apply for a Review of my Examination Script for the above Examination(s), in which I was unsuccessful on the grounds that (delete as appropriate):

- o There is evidence of substantial irregularity in the conduct of the Examination(s)
- OR
- o There is evidence of substantial irregularity in the Examination paper(s)

I confirm that I have read and understood the relevant sections of the Rules & Regulations and I understand that I am bound by same. I enclose all appropriate documentation in support of my application.

Signed: _____ Date: _____

Extract from Accounting Technician Ireland* Rules & Regulations

Section 4.2 Full Review (Re-marking)

- It is emphasized that disagreement with the mark awarded is not grounds for a review.
- A review consists of a complete re-marking of the entire Script by the Examiner and/or Moderator.
- An unsuccessful candidate may apply for a review only in the following circumstances:
 - There is evidence of substantial irregularity in the conduct of the Examination(s)

OR

- There is evidence of substantial irregularity in the Examination paper(s)
- The application must state clearly which of the abovementioned grounds is given as the reason for the application and must be accompanied by all relevant evidence and documentation;
- You should note that marks may be reduced, increased or remain the same;
- The fee will only be refunded if the mark is changed (either reduced or increased). Note especially that if it is deemed that you do not have grounds for a review, your fee will not be refunded;
- You should apply to sit the relevant Examinations at the next Session pending the outcome of the review. This will not prejudice the outcome.

Payment: Do not under any circumstances send cash through the post.

I enclose a Cheque , Postal Order , Bank Draft for (€100/£90 per subject).

(Cheques should be made payable to Accounting Technicians Ireland)

PAYMENT BY CREDIT/DEBIT CARD

I wish to pay by: Visa MasterCard Delta Electron Switch/Solo Laser

Please note that all credit card transactions are subject to a €4.50/£4.00 handling charge. There is no charge for the use of non-Visa debit cards.

CVV2

CARD NUMBER

CARD EXPIRY DATE /

CARDHOLDER'S SIGNATUREDate.....

[Return completed form to: Examination Appeals, Accounting Technicians Ireland, 47 -49 Pearse Street, Dublin 2.]